

KANSAS GOVERNMENTAL ETHICS COMMISSION

## STATE AGENCY STATEMENT OF CONTRACTUAL SERVICES WITH A CURRENT LEGISLATOR OR LEGISLATOR'S FIRM

This statement must be completed by each state agency that enters into a contract with any legislator or any member of a firm of which such legislator is a member under which the legislator or the member of such firm is to perform services for the state agency for compensation (K.S.A. 46-239(c)).

**DATE REPORT DUE AND PERIOD COVERED, CHECK ONE**

<input type="checkbox"/> March 30 <sup>th</sup> (Jan, Feb, March)	<input type="checkbox"/> Sept. 30 <sup>th</sup> (July, Aug, Sept)
<input type="checkbox"/> June 30 <sup>th</sup> (April, May, June)	<input type="checkbox"/> Dec. 31 <sup>st</sup> (Oct, Nov, Dec)

**CONTRACTING STATE AGENCY INFORMATION**

Name of Agency	Business Phone: (    )
Address (Street, City, State, ZIP Code)	
Purpose of Contract or Employment	
Date of Agency Contract or Employment	
Method of Determining and Computing Compensation	

**IDENTIFICATION OF LEGISLATOR OR LEGISLATOR'S FIRM**

Name	Business Phone: (    )
Address (Street, City, State, ZIP Code)	

**SIGNATURE**

I understand that the intentional failure to file this statement as required by law or to intentionally make any false material statement herein is a class B misdemeanor.

Date	Signature of Agency Head
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# INSTRUCTIONS

THIS STATEMENT MUST BE FILED QUARTERLY WITH THE  
SECRETARY OF STATE  
MEMORIAL HALL  
120 SW 10<sup>TH</sup> AVENUE  
TOPEKA, KS 66612  
Fax No. (785) 291-3051

## GUIDE TO ITEMS ON FORM

**Purpose of Contract.** Describe the object of or the end sought by the employment or contract. For example, it is not sufficient to say one is employing an attorney. Rather a description of the end result sought is necessary.

**Method of Determining and Computing Compensation.** Indicate whether person will be paid an hourly rate, a fixed amount or by another method.

## DEFINITIONS

**Compensation** means any money, thing of value, or economic benefit conferred on, or received by, any person in return for services rendered, or to be rendered, by such person or another.

**Contract** means any agreement including but not limited to sales and conveyances of real and personal property and agreements for the performance of services.

**Legislator** means a member or member-elect of the legislature.

**Agency** means the legislature, legislative committees and councils and all executive departments, institutions, offices, councils, commissions, boards and authorities of the state.